

Supplies Exchange Form

Dear Customer,

As a courtesy we will swap out any existing supplies that you have, in exchange for the correct supplies for your product. Please simply return the items to us with a copy of this form.

You can send your supplies to the following address:

**Ace Depot, LLC
Attn: Supplies Exchange Program
159, Paris Ave,
Northvale, NJ 07647
Toll Free : 800.844.0962**

Ship to (your address) :

.....
.....

***Order #:**

.....

***Name/Model # (of item you'll be receiving):**

..... i.e. For time clock, Royal TC100

***Supplies to be exchanged:**

..... i.e. Timex T100 timecards

***Quantity of supplies to be exchanged:**

..... i.e. 2 boxes, 100 timecards each

Thank you for doing business with Ace Depot!

P: 800.844.0962 | F: 201.768.1948 | CustomerService@acedepot.com

www.acedepot.com